



## What to do with your major in Human Resources...

Not sure what to do with your major? No worries! Linking a major to a career is a challenging process for many undergraduate students. Below you will find information to help you start the process.



### **Typical Entry-level Job Titles**

HR Coordinator/Assistant  
HR Support Representative  
Staffing Coordinator  
Benefits Administrator  
College Relations Coordinator

### **Jobs for Graduates with Experience**

Employee Relations Manager  
HR Generalist  
Staffing/Recruitment Manager  
Associations

# Overview of Typical Career Paths

## Staffing and Recruiting

Develop and execute recruiting plans. Network through industry contacts, association memberships, trade groups and employees. Coordinate and implement college recruiting initiatives. Also includes administrative duties and recordkeeping.



## Employee Relations

Plans, conducts, and coordinates the development and administration of human resources programs for assigned departments. Provides staff consulting support on policy, contract issues, hiring, discipline, and termination issues.

## Benefits

Primary duties are to assist all employees with benefits inquiries, light administration, audit wage and hour entries as well as perform special projects.



## HRIS

The HRIS Specialist is an intermediate system/user support position within the HRIS structure. The primary focus of this position is the support and maintenance of the companies system in addition to other systems supported by the HRIS team.

**ENTRY-LEVEL JOB TITLES of RECENT FOX SCHOOL  
UNDERGRADUATE HR MAJORS**

Account Manager  
Administrative Assistant - HR  
Dept.  
Administrative Specialist  
Advisory Analyst  
Assistant Account Manager  
Assistant Manager of Client Services  
Associate in Training Program  
Associate Underwriter  
Associate, HR Generalist  
Benefits Administrator  
Benefits Intern  
Case Manager  
Client Services Analyst  
Client Services Manager  
Compensation Administrator  
Contract Specialist  
Customer Service Representative  
Distribution HR Representative  
Executive Team Leader  
Executive Training Program  
Finance Coordinator  
Guest Services Assistant  
Health Management Analyst  
Health Management Analyst Intern  
Healthcare Management Intern  
Healthcare Recruiter  
HR Assistant  
HR Direct Advisor  
HR Generalist  
HR Specialist

HR Support Representative  
HR Support Specialist  
HR/Benefits Intern  
HRMS Assistant  
Human Resource Administration  
Assistant  
Human Resource Representative  
Human Resources and Accounting  
Intern  
Human Resources LDP  
Human Resources Manager  
Human Resources Operations  
Human Resources Representative  
Management Internship Trainee  
Recruitment/Sales Intern  
Relationship Specialist  
Research Assistant  
Resource Management Associate  
Risk Analyst  
Risk Management Intern  
Sales Manager  
Special Projects Assistant  
Talent Acquisition  
Technical Recruiter  
Trade Specialist  
Training Coordinator  
Underwriting Assistant  
University Relations Talent Consultant  
Volunteer Business Development  
Intern  
Volunteer Coordinator

## **EMPLOYERS THAT HAVE HIRED FOX SCHOOL UNDERGRADUATE HR MAJORS**

Abramson Center for Jewish Life  
Accountemps  
Aegon  
Aerus Electrolux  
Aetna  
AFLAC (American Family Life Assurance Company)  
All Risks, Ltd  
Allied Steel  
American Independent Insurance  
American Red Cross  
AmeriHealth  
AmerisourceBergen Corp  
Aon Corporation  
ARAMARK Corporation  
Arcadia Health  
Arch Insurance Group  
Arkema  
Arthur Gallagher  
Ascensus  
ATD-AMERICAN CO.  
Atlantic Express  
Bank of America  
Bayada Nurses  
BCG (Benefit Consultants Group)  
Bristol-Myers Squibb Company  
Broadway Glass  
BTRG (Business and Technology Resource Group)  
C.W. Middlestend Co.  
Cantor Fitzgerald, L.P.  
Capital Management Enterprises  
CardioNet

Cintas Corporation  
Citi  
CitiFinancial  
Citizens Bank  
City of Philadelphia  
Colonial Electric Supply Company  
Comcast Corporation  
Comcast-Spectacor  
Commerce Bank--Insurance Services  
Enterprise Holdings  
GlaxoSmithKline  
Hertz Corporation  
Hewitt  
HSBC  
Independence Blue Cross  
JPMorgan Chase  
Kennedy Health System  
Lincoln Financial Advisors  
Lincoln Financial Group  
Lockheed Martin  
Mercer Human Resource Consulting  
PeopleShare  
Philadelphia Insurance Companies  
Philadelphia Orchestra  
Philadelphia School District  
Prudential Financial  
SSH Management Inc.  
Target Corporation  
TD Bank  
Temple University  
Temple University Human Resources  
US Navy

# Professional HR Associations

[Academy of Human Resource Development](#)

[American College Personnel Association](#)

[College and University Professional Association for Human Resources](#)

[Council on Employee Benefits](#)

[Human Resource Association of the National Capital Area](#)

[Human Resource Planning Society](#)

[Human Resources Independent Consultants](#)

[MRA The Management Association](#)

[National Association Medical Staff Services](#)

[Professionals in Human Resources Association](#)

[Society for Human Resources Management](#)

[The ESOP Association](#)

[WEB Network of Benefit Professionals](#)

# Extra HR Links

[Society for Human Resource Management Jobs](#)

[American Management Association](#)

[American Society for Training and Development](#)

[Human Resource Information Management](#)

[American Staffing Association](#)

[Workforce Management](#)

[Bureau of Labor Statistics– HR, Training, Labor Relations](#)



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